Employee Guidelines for COVID-19 Testing and Time Off

This policy is subject to change and/or edit at any time by Upreach, LLC. You will be notified of any changes.

Positive Test/Confirmed Diagnosis

- Mandatory 10-day quarantine
- File for Pandemic Unemployment Assistance- see instruction below
- Contact Nate at (614) 653-7573 for time off/payroll info
- Contact Scheduling for verification of time off/return to work plan

Symptomatic-No Diagnosis

- Mandatory 24 hour quarantine
- If symptoms persist, or new onset of symptoms, get tested- see instruction below
- Contact Nate at (614) 653-7573 for time off/payroll info
- Contact Scheduling for verification of time off/return to work plan

Testing Info:

Wexner Medical Center- Drive Thru Testing (614) 293-3200

Let them know you are a front-line essential worker and have been exposed to a confirmed case this week. (We can also call OBO our consumers). They will triage you over the phone and ask whether or not you are symptomatic. Provide insurance information if you have coverage. If not, it won't prevent you from getting tested. Email results to humanresources@upreachgroup.com OR

Contact your PCP

Pandemic Unemployment: Apply at https://unemploymenthelp.ohio.gov/ Email questions to humanresources@upreachgroup.com

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